

## Budget justification

**The budget justification must follow the sponsor format for the requested budget. Rearrange the categories below as needed and remove any categories that are not applicable to your budget.**

**PERSONNEL** (*Identify the role and describe the time commitment and calculation basis of each position*)

Dr. Xyz (PI) is on an 8 month academic appointment and will dedicate 2.0 academic months effort per year to the project. Dr. Xyz will oversee all aspects of the project and will be responsible for.....

Dr. Abc (Co-PI) is on an 8 month academic appointment and will dedicate 21 non contract days (1.0 summer months) per year to the project. Dr. Abc will oversee....

A postdoc will coordinate project services and project activities, including training, communication and information dissemination. This position will dedicate 100% FTE (12.0 calendar months) effort per year.

A graduate student will be supported in each year of the project (6.0 calendar months effort) and will be responsible for.....

Budget years 2-5 include a 3% annual escalation for personnel costs.

**FRINGE BENEFITS** (*Use only the rates corresponding to the employee types in the proposal and remove the rest*).

Fringe benefits have been calculated at 32.25% for faculty contract time, 18.5% for faculty non-contract retirement eligible days, 4% for faculty non-contract days, 27% for postdoctoral researchers, 27% for letters of appointment with benefits, 10% for letters of appointment without benefits, 42.25% for classified personnel, 15% for graduate students, 3.15% for hourly workers, and 2% for undergraduate student workers.

**EQUIPMENT** (*Equipment is defined as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost above \$5,000. The acquisition cost of equipment includes modifications, attachments and accessories necessary to make the property usable for the purpose for which it was purchased. Items of needed equipment must be adequately justified, listed individually by description and estimated cost. General purpose equipment such as office equipment and furnishings and information technology equipment and systems typically should not be requested.*)

**TRAVEL** (*Describe the purpose of travel and how costs were determined. Indicate destination and dates, if known, as well as number of days per trip.*)

Costs include airfare, lodging, and per diem for two staff to attend a grantee meeting in Washington, DC (3 days, 2 nights). Federal mileage and per diem rates have been used for estimate calculations.

**PARTICIPANT SUPPORT** *(delete if not applicable)*

Participant support costs are direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with meetings, conferences, symposia, or training projects.

**MATERIAL and SUPPLIES** *(Include only items needed to carry out the scope of work)*

\$5,000 is requested per year for consumable laboratory supplies such as plastic ware, pipettes, and reagents needed to test .....

**PUBLICATIONS**

**CONSULTANT SERVICES** *(include name of individual or company, number of hours on the project, hourly rate and total cost. Only non-UNR individuals may be consultant. If you are collaborating with other UNR employees, they should be included in the personnel section of the budget)*

**SUBAWARDS** *(include name of entity and total amount (may be broken out by year, required by sponsor) for each contract. Many sponsors will require a separate budget and justification from each subaward to be provided in the proposal. Details will be provided in the sponsor instructions.*

**OTHER** *(any other expenses that do not fit in one of the categories above. Tuition must go here. If you have a graduate student, you tuition must be provided unless prohibited by the sponsor. Credits may range from 6-12 per semester. You may also wish to include summer session credits, if applicable).*

Tuition has been calculated at 6 credits per semester for one graduate student at the current rate of \$187.04 per credit in year 1 with annual estimated increases to \$200 and \$230 per year, respectively.

**FACILITIES & ADMINISTRATIVE COSTS**

Indirect costs have been calculated using UNR's Federally negotiated (DHHS) indirect cost rate for on campus research of 43.5% of the modified total direct cost (MTDC) amount which excludes participant support, tuition remission, equipment, and each subcontract portion in excess of \$25,000.

**COST SHARE** *(include only if mandatory by sponsor)*